

# St. Mary's Primary School Casino



## Behaviour Management Policy

At St Mary's Primary School, Casino, we do whatever it takes to lead the way in **Love**, **Learning**, **Faith**, **School Spirit**, **Sport** and **Community**!

April, 2020

## Overarching School Vision

At St Mary's Primary School, we do whatever it takes to lead the way in Love, Learning, Faith, School Spirit, Sport & Community. We expect this philosophy to be applied to all areas of our school community from both our students and staff members.

## Rationale

St Mary's Primary School, Casino is an educational institution that is dedicated to the development of every child so that they may acquire the fullness of life.

Parents who choose to send their students to St Mary's do so with the understanding that the school will do whatever it takes to lead the way in Love, Learning, Faith, School Spirit, Sport and Community and will expect the same of all students.

Aside from this, a Catholic school is more than simply an educational institution. It is a community of believers with Jesus Christ at the centre of all its operations. The life of the school, and its policies, are permeated with the Gospel values.

This policy is an integral part of our school and the guidelines outlined herein will support us in achieving our vision and mission as a Catholic school where students are supported to achieve the fullness of life. This policy is inclusive of all students in our school.

This policy is designed to inform all stakeholders in our community including staff, students and parents. Full cooperation with this policy is expected from all relevant stakeholders.

**Procedural Fairness** includes the right to be heard, the right to be treated without bias, the right to be informed of complaints being made and to be provided with an opportunity to respond to them and the right to information regarding the status of the complaint. In matters relating to suspension, it is important that all involved are accorded procedural fairness.

This policy will be due for evaluation and renewal in 2021.

## Awards, Rewards and Student Recognition

Students will be given every opportunity at school to exhibit the best of themselves in all areas of the School Vision. In doing so, the school recognises that this effort should be acknowledged and rewarded on a regular basis. Outlined below are the whole school processes in place to recognise student achievement in all areas.

**Class Rewards Systems** - Each classroom will have in place some form of positive rewards system for preferred behaviours. This may vary from classroom to classroom and term to term. These systems are designed to reward and encourage positive day to day classroom expectations and behaviours. Teachers will communicate this system to their students and are responsible for ensuring that it is fair, reasonable and consistent.

**Vision Awards** - Each week, two students from each class are presented with a Vision Award for doing 'whatever it takes' to achieve in one of our Vision areas; Love, Learning, Faith, School Spirit, Sport or Community. The classroom teacher determines the recipients of these awards.

**Awards** - Throughout the school year, students will have many opportunities to receive awards for outstanding achievements, behaviour and learning. These include Student of the Month Awards, Learning Achievement Awards, Sports Awards, Faith-based Awards and other certificates for school events.

**Home Learning (Reading)** - Students who have read for 50, 100, 150, 200, 250 and 300 nights throughout the year receive an award in recognition of this. Classroom teachers present these awards.

**House Points** - As a whole school cohort, students can earn points for their respective House. Points are awarded for students leading the way in our Vision areas. The House with the most points at the end of the term is awarded a 'Pizza Party'.

**Year 6 Awards** - Students in Year 6 will have the opportunity to receive Academic Excellence Awards, small scholarships and other community-based recognition at the Year 6 Graduation. These may change slightly from year to year, depending on community input.

**Sports Scholarships** - These are awarded each year in collaboration with the Casino RSM Club. These scholarships are overseen by the Principal and Leader of Sport.

## Monitoring, Addressing and Recording Inappropriate Behaviour

St Mary's Primary School recognises that all people, including children, make mistakes. The school has a responsibility and an opportunity to address these mistakes in a way that is not only just, but also a learning experience for all involved. Children need to be taught how to make good choices, how to control their emotions and what type of responses and reactions are appropriate and inappropriate.

The school recognises that all children come to school with different backgrounds, families and life experiences and this will impact on their interaction with others and their responses to new situations. This Catholic school will aim to support all children to make the best choices possible.

If students are involved in behaviour that is considered to be inappropriate, then the following consequences may be required.

**Class Management System** - Each classroom has a consistent response to inappropriate behaviour which consists of 4 steps: a warning, time out, time in another room and a Sit and Think. These steps are reset each day and allow the chance for students to correct their behaviour before it, or the consequence, escalates. See Page 7 for more details.

**Sit and Think** - All behaviour incidents requiring a Sit and Think are recorded in student profiles in Schoolworx. When a record is made, the Assistant Principal, Leader of Intervention and Wellbeing and Class Teacher are notified via email. Sit and Thinks are usually supervised by the Assistant Principal and students are removed from the playground for a period of time - usually 1-3 days - depending on the behaviour.

**Library Catch Up** - At times, students will be required to spend part of their lunch time in the library catching up on school work that was not completed to their best standard. Students may also be asked to attend the Library Catch Up if they have consistently displayed inappropriate behaviours or impacted the learning environment for other students.

**Internal School Suspension** - Please refer to the Catholic Schools Office Diocese of Lismore *Suspension and Expulsion Standard Operating Procedure*.

**External Suspension and Expulsion** - Please refer to the Catholic Schools Office Diocese of Lismore *Suspension and Expulsion Standard Operating Procedure*.

## Corporal Punishment

All staff in Catholic Schools in the Lismore Diocese are prohibited from using corporal punishment as a means of punishment or correction for students. The use of corporal punishment to enforce discipline is not permitted by any member of the school community.

The St Mary's Behaviour Management Policy expressly prohibits the administering of any form of corporal punishment at any time, in any environment by any member of the community, be they staff, parent or visitor.

Corporal punishment is defined as the application of physical force in order to punish or correct a student, but does not include the application of force taken to prevent personal injury, damage to, or destruction of, property of any person, including the student.

## Schoolwide Procedures for Recording Inappropriate Behaviour







- Unacceptable and inappropriate classroom or playground behaviour is to be recorded under the 'Behaviour' tab in Schoolworx.
- All staff will use the Classroom Management Guide to assist with Classroom Behaviour Management (Page 7)
- It is the responsibility of all staff to have a working knowledge of Schoolworx and be able to enter data.
- The Assistant Principal and Leader of Intervention will monitor entries made in Schoolworx.
- Classroom Teachers will be notified via email if a Schoolworx entry is made for a student in their class.
- Staff can either enter a warning, a record/note or a Sit and Think. Sit and Thinks will be actioned by the Assistant Principal and communicated to parents if necessary.
- If entered by the classroom teacher as a Sit and Think, the student will complete this the next day at lunch and recess or the same day if practical. Sit and Think sessions may last longer than one day depending on the severity and frequency of the behaviour. The Assistant Principal will make this decision in conjunction with the reporting teacher and classroom teacher. Sit and Think sessions may last up to a week.

St Mary's is an inclusive school and will make reasonable adjustments to cater for the individual behavioural needs of students with a disability, personalised behaviour plan or specific adjustments. This, in turn, will enable students with a disability to participate and engage in school programs and events on the same basis as a student without a disability and without experiencing discrimination. Staff are expected to maintain high expectations

and accurate records for all students, including those with a disability, personalised behaviour plan or specific adjustments using Schoolworx.





## Report Cards - Behaviour Benchmarks

In the table below are the expectations made clear to all students regarding the Vision Intentions. These Expectations are reported in each student's semester reports.

Behaviour Benchmarks		
Vision	Expectations	Achievement
<p><b>Love</b></p>  <p><b>Faith</b></p> 	<p>I love school life and display this to all</p> <p>I have loving, respectful relationships with our teachers and students</p> <p>I display the Face of Jesus in my words and actions</p> <p>I pray together with our school community</p>	
<p><b>Learning</b></p> 	<p>I love learning (attitude towards learning)</p> <p>I have high expectations</p> <p>I have a growth mindset and always try my best</p>	
<p><b>School Spirit</b></p>  <p><b>Sport</b></p>  <p><b>Community</b></p> 	<p>I display pride in St Mary's (including uniform)</p> <p>I use my manners</p> <p>I display effort, commitment, fairness, respect and honesty in my play</p> <p>I embrace our community and accept all</p> <p>I engage in local community events such as Beef Week and ANZAC Day</p>	

# St Mary's Primary School

## Classroom Management Guide

<p><b>STEP 1</b></p>		<p>Warning</p>
<p><b>STEP 2</b></p>		<p>Move away to another place in the classroom and continue with learning.</p>
<p><b>STEP 3</b></p>		<p>Move to time out desk without learning for some thinking time.  <b>Further Action ☒ Library Catch-Up at Lunchtime play</b></p>
<p><b>STEP 4</b></p>		<p>Buddy Class          Sit and Think  <b>Further Action ☒ Mr Irvine contacted</b></p>

**NB: Physical violence or aggression, Hands On and Swearing will result in an immediate 'Sit and Think' being issued.**